

From: Vankeerbergen, Bernadette
To: [Taleghani-Nikazm, Carmen](#)
Cc: [Heysel, Garett](#); [Bitters, Todd](#); [Fletcher, Richard](#); [Fink, Steven](#); [Holub, Robert C.](#)
Subject: RE: New First-Year Seminar "What is conversation all about? How people talk and why it matters"
Date: Tuesday, April 18, 2017 3:18:00 PM
Attachments: [image001.png](#)

Dear Carmen,

On Wednesday, April 12, the Arts and Humanities 2 Panel of the ASC Curriculum Committee reviewed a revised syllabus for your proposed new first-year seminar.

I am happy to report that the Panel unanimously approved the seminar with a few recommendations:

- Panel feels that a reading on the first day of class may be asking too much of first-year students.
- Weeks 4-9 are in groups of two weeks in the course schedule with one reading for the two-week groupings. The panel recommends breaking down the readings by week so the students know when readings should be completed.
- The schedule only allows one week for all the presentations, which may not be enough time for all students to give ten-minute presentations. The panel recommends revising the course schedule to allow for two weeks of presentations.

Should you have any questions, feel free to contact Richard Fletcher, or me.

Todd Bitters will be in touch with you for all the practical arrangements related to teaching the course.

Congratulations on your new first-year seminar.

My best,
Bernadette



THE OHIO STATE UNIVERSITY

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From: Vankeerbergen, Bernadette
Sent: Tuesday, March 28, 2017 10:41 AM
To: Taleghani-Nikazm, Carmen <taleghani-nikazm.1@osu.edu>

Cc: Heysel, Garrett <heysel.1@osu.edu>; Bitters, Todd <bitters.4@osu.edu>; Savage, Shari <savage.12@osu.edu>

Subject: New First-Year Seminar "What is conversation all about? How people talk and why it matters"

Dear Carmen,

On Friday, March 24, the Arts and Humanities 2 Panel reviewed your proposal for a new First-Year Seminar, "What is conversation all about? How people talk and why it matters."

The Panel would like to have additional information before proceeding to a vote on the proposal. Could you please address the following points and then send a revised syllabus to me?

- Panel wonders if this is the most recent draft of the proposed syllabus. There is an odd cut/paste on p.1 and some typos throughout the syllabus.
- Provide the readings in the syllabus & when they are assigned.
- Add information about whether this is an A-E or S/U first-year seminar.
- What happens with journals? Do they still get turned in (after having been used for discussions in small groups in class)?

I am including Shari Savage on this e-mail. She was chair-for-the-day last Friday. Please let us know if you have any questions, OK?

Thank you,
Bernadette



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